



State of Washington  
Corporations & Charities Division  
900 Jefferson ST SE, Olympia, WA. 98501 – 9998  
P.O. Box 5, Olympia, WA. 98501 – 9998

UBI TYPE: LLC  
DUE DATE: 11-15-2024  
UBI NUMBER: 12345  
STATEMENT DATE: 10-31-2024

## Service For

XYZ Inc.,  
3456 Lincoln Rd,  
Atlanta GA 77777

## Billing Summary

Business Entity Default Fee.	\$180
Annual Report Filing Fee.	+\$50
State of Washington Tax.	\$0.00

**Total Amount Due** **\$230**  
By 11-15-2024

## Required State of Information

Statement Under Washington State law, all Limited Liability Companies (LLCs) are required to file formation documents with a \$180 default fee as per RCW 25.15. Additional fees apply depending on the services requested. For example, a \$50 fee applies for trademark amendments or other changes, regulated under RCW 19.77. Nonprofit corporations may qualify for a reduced filing fee of \$40 under RCW 24.03A if their gross revenue is under \$500,000.

Businesses must also submit an Annual Report under RCW 23.95.255, which includes the appointment of a registered agent under RCW 23.95.415. The registered agent is responsible for receiving legal documents on behalf of the business. Failure to file the Annual Report or update the Statement of Information can result in administrative dissolution, as specified in RCW 23.95.615. Businesses may also incur late fees or penalties if filings are not made in a timely manner.

Maintaining compliance with all filing requirements is crucial to ensure the business remains in good standing with the state.

## Payment Instructions

Please make all checks or money orders payable to **Business Entities**. Ensure that your payment includes your UBI Number: 12345 and send it to the address below.

**State of Washington**  
**Business Entities**  
**PO Box 5**  
**Olympia, WA. 98501-9998**

Scan to pay